

STATEWIDE
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4800; DSN 853-4800
WEBSITE: <http://dema.az.gov/>

TITLE 32 EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT

NATIONAL GUARD MEMBERSHIP IS REQUIRED: This is an excepted service position that requires membership in a compatible military assignment in the National Guard. Selectee will be **required to wear the military uniform.**

ANNOUNCEMENT NUMBER: 18-512T OPENING DATE: 19-Oct-18 CLOSING DATE: 5-Nov-18

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

Surface Maintenance Mechanic Leader, WL-5801-10, E-5/SGT - E-9/SGM, Warrant Officer Candidate/WOC - W-3/CW3, MPCN: 5121-004

APPOINTMENT FACTORS: OFFICER ☐ WARRANT OFFICER ☒ ENLISTED ☒

KNOWN PROMOTION POTENTIAL: NONE

SALARY RANGE:

\$28.44-\$33.16 PH

SUPERVISORY ☒ MANAGERIAL ☒

NON-SUPERVISORY/NON-MANAGERIAL ☐

LOCATION OF POSITION:

Field Maintenance Shop (FMS) #1, Phoenix, Arizona

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must be received by close of business (1530 MST) on the closing date shown above or if mailed postmarked no later than the closing date. The Human Resources Office will not accept applications that are mailed at government expense, exceptions to hard-copy delivery may be considered on case-by-case basis. Please contact 602-629-4826/4834 for consideration. Faxed applications will not be accepted.

AREA OF CONSIDERATION:

This position is in the Federal/Excepted Civil Service and is **open to current members in the Arizona Army National Guard.** Individual selected will receive **an Indefinite Appointment** and may be converted to permanent based on availability of funds or position no longer being encumbered. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will require a military medical records screening if applicable, to be completed prior to appointment, and/or may be required to take a pre-employment medical screening examination dependent on the position type and military medical records screening results.

INSTRUCTIONS FOR APPLYING: Individuals applying for vacancies with the Arizona National Guard may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Application documents must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary.

Applicants **MUST** submit a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement) or a separate document explaining how they meet each Knowledge, Skill and Ability listed below and a Resume or the Optional Form 612. Applicant **MUST** submit complete ERB/ORB and/or other documentation to verify possession of MOS.

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be

evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a current member of the Arizona Army National Guard, FMS 1 and must possess the following MOS: 88, 91, 92, and 94 series; WOMO: 91, 92, and 94 series, 882A

- Federal employment suitability as determined by a background investigator.
- May be required to successfully complete a probationary period.
- Participation in the Direct Deposit/Electronic Funds Transfer Program.
- Military Uniform must be worn.
- Applicants must maintain membership and employment in the National Guard in the military grade listed in this announcement.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

Relocation Incentive may be offered:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PCS may be offered:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

NOTES:

- NOTE: Must be able to gain and maintain access to the AZ-ARNG network.
- NOTE: Must possess or be able to obtain required GCSS-Army certification within 15 days of hire date.
- NOTE: Must be able to maintain access to GCSS-Army.
- NOTE: Must possess and be able to maintain a valid State driver license.
- NOTE: Recommend submittal of all completed GCSS certificates of training.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Skill in the mechanical makeup, operations, and working relationships of complex systems, assemblies, and parts for a variety of combat, tactical, commercial, special purpose vehicles and equipment.
2. Ability to diagnose, repair, overhaul, and modify a variety of combat, tactical, commercial, special purpose vehicles and equipment.
3. Ability to prioritize work load, manage multiple maintenance work orders, research supply transactions, and direct work based on priority and mechanic skill level.
4. Ability to utilize GCSS-Army to run and analyze reports to aid in work flow and reducing backlog, conducting reconciliations, and updating work order tasks and statuses.
5. Knowledge to oversee the repair or overhaul of major components and systems in a fast paced maintenance shop.
6. Skill to use a wide variety of test and diagnostics equipment to perform fault isolation and conduct repair of combat, tactical, commercial, special purpose vehicles and organizational equipment.
7. Ability to train WG-10 mechanics on diagnostic techniques and proper repair procedures.
8. Ability to utilize, interpret and apply parts list, manufacturer's repair manuals, technical manuals, diagrams, engineering drawings, diagnostic computer information and schematics.
9. Working knowledge of unit readiness, equipment-reporting requirements, reportable systems management as prescribed by the current regulation. Ability to use current automation programs to produce readiness reports with a high degree of accuracy.
10. Ability to communicate effectively to outside agencies and higher echelon commands, both verbally and in writing, to include skills in using computers and office productivity software to organize and convey information relevant to maintenance operations.

SPECIALIZED EXPERIENCE: Must possess at least **24** months experience or training diagnosing, repairing, overhauling, and modifying more complex vehicles, equipment, and more complicated systems. Experience which has provided a thorough knowledge of diagnostic equipment. Experience applying independent judgment in determining methods and techniques required to solve unusually complex maintenance and repair problems. Experienced in testing, inspecting, and evaluating the work performed on vehicles, equipment and systems. Experience which demonstrates the

ability to plan, organize, and lead the work of others in fields directly related the repair function of this occupational series. Must have the ability to perform administrative functions; to read and interpret a variety of technical publications used in the repair of supported equipment. The ability to provide guidance to others in work related directly to this occupational series. Must have functional experience with GCSS-Army.

BRIEF JOB DESCRIPTION: This position is located at FMS#1, Phoenix, Arizona. The purpose of this position is to serve as a working leader of three or more Surface Maintenance Mechanics, WG-5801-10. Performs mechanic duties involving maintenance, troubleshooting, repair, inspection, and/or overhaul of a variety of combat, tactical, commercial, and special purpose vehicles and equipment on or off-site. Provides technical guidance and group leadership to employees on the team while performing a minimum of 50% direct labor on services and repairs. Assigns work orders to specific employees and selects workers for various jobs on the basis of knowledge, skills, and abilities. Delivers instructions received from the supervisor to workers, demonstrates proper work methods, and starts work. Insures that needed parts, materials, and tools are available, and that needed stock is obtained from supply locations. Works along with other workers and sets pace performing non-supervisory repair work of the same kind and level as that done by the group led. Checks work in progress and when finished for compliance with supervisor's instructions, work orders, and established shop procedures on work sequence, procedures, methods and deadlines; and directs or advises other workers to follow supervisor's instructions and to meet deadlines. Answers workers' questions regarding procedures, policies, written instructions, and other directives. Interprets work instructions and assists lower graded repairers or trainees in the more difficult and complex tasks. Clearly communicates and provides information to the supervisor on status and progress of work, causes of delays, and overall work operations and problems. Assures that safety and housekeeping rules are followed. Troubleshoots, performs maintenance and major repairs on heavy-duty mobile equipment, combat, tactical and automotive vehicles. Troubleshoots equipment and diagnoses the cause of mechanical failures by means of visual and auditory checks and/or uses test equipment, and computer diagnostic tools. Conducts readiness and repair inspections on vehicles and associated equipment supported by the activity. Performs operational inspections and ensures vehicles and equipment are properly serviced and repaired and performs other preventive maintenance operations as required. In conjunction with the production controllers, ensures accuracy and timeliness of data entries in GCSS and assists with the production reports and records, and makes recommendations to the supervisor. Using GCSS, authorizes the acceptance of equipment for repair; monitors work priorities, current status, and completion of work orders; requisitions and provides status of repair parts; and assures the effective utilization of maintenance personnel. Analyzes repair methods and develops control procedures and policies to assure accomplishment of programs to meet priorities and deadlines established by higher authority or support activities. Plans, organizes, and performs technical analyses as required or assigned. Performs other duties as assigned.

SELECTING OFFICIAL: CW4 Tracey Lyn Tibbetts
